



Health and Environment Alliance (HEAL)  
**Call for Tender - Communications Assistant**

The Health and Environment Alliance (HEAL) is a leading European not-for-profit organisation addressing how the environment affects health in the European Union and beyond ([www.env-health.org](http://www.env-health.org)).

We are looking for an enthusiastic and outgoing professional to support media and communications activities as part of a new project on *Building the Turkish health sector's capacity for environmental & climate engagement*. This EU-funded project aims to strengthen the organisational, communications and policy engagement of Turkish non-governmental health organisations and individuals, and facilitate dialogue with European civil society. Activities include the organisation of trainings and workshops as well as advocacy meetings, the development of communication materials and sharing of good practice.

The project builds on HEAL's existing network and our activities on air quality, energy and health in Turkey since 2015.

**Interested applicants must fulfil all of the following criteria:**

- University degree in communication or social sciences
- At least five years relevant professional experience
- Native level Turkish, excellent written and spoken English
- Only candidates that work exclusively within the non-profit sector or academia will be considered to avoid potential conflict of interests with clients representing commercial interests.

**We're looking for someone with:**

- Good command of visual tools and communication channels (social and traditional media)
- Expertise in text editing
- Excellent communication, writing, and presentation skills
- Excellent interpersonal skills, self-starter, reliability

The contract is a consultancy contract, which will be awarded for work carried out between **April – December 2020, with 2021 renewal foreseen**, for about 5 days/month. The candidate would ideally be based in Istanbul or Ankara, working closely with HEAL's Director for Strategy and Campaigns in Brussels as well as HEAL's senior consultant in Turkey.

To apply, please send a letter of motivation and CV with the subject heading "Application Consultant Turkey" to Anne Stauffer, email: [anne@env-health.org](mailto:anne@env-health.org) **by 23 March 2020**. The letter of motivation should detail why you are interested in the call, your previous experiences with the non-profit sector and your daily rate and not to exceed one page.

Please note only short-listed candidates will be contacted.